

## CONSIGNMENT MEMBERSHIP



Fine American Craft  
Contemporary Art

26A Frazier Avenue o Chattanooga, TN 37405 o 423-267-9214

It is In-Town Gallery's goal as a cooperative gallery to help the individual artist grow and develop while maintaining the integrity of the Gallery and the respect for all members' work. The screening process for membership is based on Creativity, Composition, Mastery of Media, Presentation and Professional Skill.

Multiple media within a single category may be submitted for consideration.

Apply for membership by completing the application and returning it with three digital images of your latest (*preferably less than two years old*) work via e-mail to [jury@intowngallery.com](mailto:jury@intowngallery.com). Send a second email with your biography, artist's statement and two additional images.

We would like to see either a cohesive body of work or a variety of styles in various sizes within a specific category. All submissions must include titles, sizes and prices.

If the jury committee decides to send your application to the membership for their vote, it will take approximately two weeks for a decision to be reached.

In-Town Gallery supports all artists who wish to change or add mediums, or add another category of art after their six-month tenure.

Thank you for your interest in becoming a member of In-Town Gallery!

[jury@intowngallery.com](mailto:jury@intowngallery.com)  
[carolott527@gmail.com](mailto:carolott527@gmail.com) (Questions)  
[www.intowngallery.com](http://www.intowngallery.com)  
[www.facebook.com/intowngallery](https://www.facebook.com/intowngallery)  
[instagram/intowngallery\\_chatt](https://www.instagram.com/intowngallery_chatt)

## ***CONSIGNMENT MEMBER REQUIREMENTS & INFORMATION***

- The monthly rent is \$90 (paid separately and not deducted from art sales).
- A 50% gallery commission is deducted from each sale.
- Artists are paid 50% of their monthly sales within two weeks of the following month.  

(A discount may be offered to customers during special occasions where the Gallery adjusts its commission; the consignment member still gets 50% of the original price.)
- All artwork must be original and one-of-a-kind.
- All artwork must remain consistent with the original juried medium for the first six months.
- All artwork must meet display standards.
- Unframed reproductions are allowed, as well as cards, calendars and books.
- A point system is used to determine the amount of space each artist is allotted.  
Consignment Members are given one-half of the display space allowed for sitting and non-sitting members. The amount will fluctuate depending on the number of members.
- Consignment Members are requested to provide new artwork every six months for all-member exhibitions in May and November.
- Consignment Members are urged to participate in the changeover of all art in May and November.
- Although Consignment Members are not voting members, attendance at all-member meetings is encouraged.
- In-Town Gallery exercises a six-month probationary no-fault period for the mutual benefit of new members and the Gallery.
- Resignation before or after six months requires written notice to the Board of Directors two calendar months in advance.

## ***BENEFITS OF MEMBERSHIP***

- Constant exposure seven days a week in a professional art gallery located on the thriving North Shore of Chattanooga
- Consistent gallery media coverage and advertising
- Opportunity to exhibit more than one medium after six months of membership
- Featured and advertised artist receptions on the First Friday of each month

- Opportunity to participate in two annual all-member exhibitions with advertised opening receptions
- Members enjoy the benefits of targeted advertising programs throughout the year
- There is no exclusivity – Members may show and sell work in other venues without limitation.

## ***JURY COMMITTEE PROCESS***

- The jury committee requires submitted artwork to be two years old or less.
- The jury committee will be notified that the required submissions have been received and will be requested to vote.
- After initial review, the jury committee may ask to see five samples, presented as if ready for sale with name, title, medium and price attached.
- Upon successful review, the jury committee will recommend review and vote by the entire gallery membership (the voting process may take up to three weeks). A majority vote by the membership is required to extend an invitation to join.
- After review, the jury committee may decline the application.
- Artists who are declined may re-apply after six months with a new body of work.
- Artists who are returning members apply through the jury committee, who will present the application to the membership for approval. If the returning member's medium has changed since their last tenure, their new work is vetted through the jury committee, as with a new member.

**COMPLETE and RETURN via E-MAIL to [jury@intowngallery.com](mailto:jury@intowngallery.com)**

## **IN-TOWN GALLERY**

### **CONSIGNMENT MEMBERSHIP**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Primary Medium: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Referred By: \_\_\_\_\_

# **APPLICATION for CONSIGNMENT MEMBERSHIP**

Art education (formal; workshops; classes; etc.):

In what medium or mediums do you work? Describe in detail. If your work is 2-D, 3-D, Multi-Media or Mixed-Media including free-standing Assemblages, give a complete description.

If you work in more than one medium within a category, please describe (Media in other categories may be presented after six months' tenure).

How long have you worked in your current medium(s)?

Do you complete the entire process of creating your artwork? Yes \_\_\_ No \_\_\_

If No, please explain.

Are you actively developing a current body of work less than two years old?

Yes \_\_\_ No \_\_\_

Have you participated in a juried cooperative? Yes \_\_\_ No \_\_\_ If Yes, where?

Have you exhibited your artwork in a retail gallery? Yes \_\_\_ No \_\_\_ If Yes, where?

Have you been a member of In-Town Gallery? Yes \_\_\_ No \_\_\_ If Yes, when?

What was your Medium?

Do you sell your work in other venues (art shows, etc)? Yes \_\_\_ No \_\_\_ If Yes, where?

If you work in more than one medium within a category, please describe (Mediums in other categories may be presented after six months' tenure).

Do you show your work on other websites (Facebook, Instagram, etc.)? Yes \_\_\_ No \_\_\_  
If Yes, what are they?

What are your sizes and price ranges?

Do you have particular requirements for display? Yes \_\_\_ No \_\_\_ If Yes, what are they?

Are you willing to participate in our semi-annual changeover of all artwork? Yes \_\_\_ No \_\_\_  
Are you physically able to lift artwork on and off the walls? Yes \_\_\_\_\_ No \_\_\_\_\_